

Vision: To empower all students with a STEM education which will help them reach their maximum potential and guide them to a promising and successful career.

Mission: To provide a high-quality, well-rounded education for K-12 students in Central Florida by incorporating innovative, proven, research-based instructional methods in a stimulating and nurturing environment which provides a special emphasis on Science, Technology, Engineering, Mathematics (STEM), and Reading.

DISCOVERY EDUCATION SERVICES, INC.

GOVERNING BOARD MEETING

Thursday, October 05, 2023

5:30 PM

at Osceola Science Charter School

Schools:

Orlando Science Middle/High School

Orlando Science Elementary School

Seminole Science Charter School

Osceola Science Charter School

AGENDA

1. Call to Order
2. Approval of Agenda Items
3. Approval of Meeting Minutes of 08.17.2023
4. Principal's Report
5. Public Remarks

PRESENTATION

P01. Financial Advisor's Presentation

P02. Annual Audit Reports Presentation by the CPA

ACTION ITEMS

A01. Request Approval of the Board Resolution and Joint Written Consent

A02. Request Approval of Final Draw of the Remaining Funds of 2020 Bond Proceeds and Recast SWAP

A03. Request Approval of the 2022-23 Final Budgets of OSS, OSES, SSCS, and OSCS

A04. Request Approval of the 2022-23 Fiscal Year Audit Reports of OSS, OSES, SSCS, and OSCS

A05. Request Approval of the 2023-24 School Year Teacher Salary Allocation Plans of OSS, OSES, SSCS, and OSCS

A06. Request Approval of the Safe School Plans 2023-24 of OSS, OSES, SSCS, and OSCS

A07. Request Approval of the 2023-24 Mental Health Allocation Plan of OSES and OSCS

A08. Request Approval of the School Improvement Plan of Osceola Science Charter School

A09. Request Approval of Renewing Charter Educational Service & Resources Contracts – Connect Accounts of OSS, OSES, SSCS, and OSCS

A10. Request Lease Amendment of Sublease for OSS

A11. Request Approval of the 2023-24 School Security Officer Service Agreement with EGPS for OSS Lynx Campus

A12. Request Approval of 2023-24 School Year Out-of-Field Teachers of Orlando Science Middle-High School (480089):

Grabek, Stephen (ESOL) - Whitfield, Steven (Engineering) - Stanford, Hannah (Biology) - Cambino, John (PE/HOPE) - Gorostiza, Andoni (Computer Science) - Dadoboev, Jamol (Math) - Kim, Chaerin (Math) - Huntley, Austin (ESOL)

A13. Request Approval of 2023-24 School Year Out-of-Field Teachers of Orlando Science Elementary School (480200):

Assman, Laura (ESOL) - Gerstung, Arielle (ESOL) – Kaljulaid, Lauren (ESOL) - Kenney, Alyssa (ESOL) - Lamour, Vaniah (ESOL) – Layher, Melissa (ESOL) - Nickerson, Lauren (ESOL) - Parlewicz, Caroline (ESOL) - Patel, Krena (ESOL) – Vancol, Leigh Anne (ESOL) - Wullschleger, Jasmine (ESOL)

A14. Request Approval of 2023-24 School Year Out-of-Field Teachers of Seminole Science Charter School (599236):

Ashley Duve (ESOL) - Lindsey Goldfarb (GIFTED) - Valerie Mercier (ESOL) - Susan McLemore (GIFTED) - Amanda Foster (GIFTED) - Megan Dawes (GIFTED) - Kirstin Soper (ESOL/READING) - Ashlen Smith (ESOL/GIFTED) - Jesse Smith (ESOL/READING/GIFTED) - Brooke Davis (GIFTED) - Jillian Jordan (ESOL) - Katharine Liotta (Reading)

A15. Request Approval of 2022-23 School Year Out-of-Field Teachers of Osceola Science Charter School (490181):

Acharya, Pooja (ESOL) - Alcantara, Deana (ESOL, Elementary) - Avin-Christian, Ashley (ESOL) - Baughman, Jennifer Leah Ann (ESOL) - Cenita, Maria Jessamae (ESOL) - Chia, Jennifer (ESOL) - Cimen, Emine (ESOL, Elementary) - Davis, Andrea (ESOL) - Dias, Luiza (ESOL) - Djeddour, Ryma (ESOL) - Eltanal, Jenilee Miranda (ESOL) - Fernandez, Mariangela (Art) - Fuentes, Raquel (ESOL) - Garcia, Joshua (Physical Education) - Gonzalez, Yeilisse (ESOL) - Haughton, Patricia (ESOL, Elementary) - Hopkins, Kari (ESOL, Elementary) - Johnson, Geisa (ESOL) - Jude, Anna (Physical Education) - Lewis, Heather (ESOL) - Lovelace, Leah (ESOL) - Manon, Jazmin (ESOL) - Montaque, Jada (ESOL, Elementary) - Perez, Arelys (ESOL) - Perez-Diaz, Carmen (ESOL) - Ruddock, Nefretitti (Elementary K-6, ESOL) - Smith, Jacquelynn (ESOL) - Sommer, Caleb (English, ESOL, Gifted) - Soto Pabon, Ruth (ESOL) - Stephens, Zujeily (ESOL, Elementary) - Taylor, Sandra (ESOL) - Velez Gonzalez, Mildred (ESOL) - Walter, Tanya (ESOL) - Williams, Zykia (ESOL)

A16. Request Approval of the Orlando Science Schools System Strategic Plan

A17. Request Approval to accept “Internet Safety Policy” nunc pro tunc to September 1, 2023, for OSS, OSES, SSCS, and OSCS

A18. Request Approval of the Policies:

- 18.1 Name Deviation Request Policy
- 18.2 Teacher’s Special Magistrate Policy
- 18.3 School Safety Policy
- 18.4 Threat Management Policy

A19. Request Approval of Discovery Education Services, Inc., Employer Sponsor ERISA Retirement Plan

A20. Request Approval of Establishing an Investment Committee

EXECUTIVE DIRECTOR UPDATES

A21. Closure of the Meeting

Items Discussed and Voted by Governing Board Members:

The Board Chair, Mr. Fortna, and Dr. Brindala attended in person. Board member Mr. Sabuncu dialed in. Dr. Yuksel and Mr. Colak were absent.

1. Call to Order:

- Mr. Fortna called the meeting to order at 5:42 p.m.

2. Approval of Agenda Items:

- Mr. Sabuncu moved the motion for approval of agenda items. Dr. Brindala seconded. The motion was approved unanimously.

3. Approval of Meeting Minutes of 08.17.2023

- Dr. Brindala moved the motion for approval of meeting minutes of 08.17.2023. Mr. Sabuncu seconded. The motion was approved unanimously.

4. Principal's Report:

- Osceola Science, having achieved High Performing Charter School status for the second consecutive year, is committed to maintaining its reputation as a top STEM school. The school's achievements include expanding its VEX Robotics program, hosting the Osceola County Math Tournament, and emphasizing special programs to support diverse student needs. The Special Programs Department, consisting of eight staff members, focuses on IEPs, 504s, ESL support, and academic teams. Osceola Science's dedication to gifted education is evident through various initiatives, including advanced academic classes, teacher support, and active participation in STEM competitions and conferences.

5. Public Remarks:

- No one made public remarks.

PRESENTATION

• P01. Financial Advisor's Presentation:

- Financial advisor, Mr. Richard Moreno, briefed the board about loan closing and required documents. Board members reviewed the documents and asked questions.

• P02. Annual Audit Reports Presentation by the CPA:

- The Certified Public Accountant (CPA), Mr. Steven Giarratano from King and Walker, CPAs, PL, reviewed all the schools' audit reports and emphasized the financial statements. He noted the unmodified opinion, indicating that all the schools have robust internal controls and strong financials. Additionally, he highlighted that all the audit reports are clean.

ACTION ITEMS

• A01. Request Approval of the Board Resolution and Joint Written Consent:

- Mr. Moreno was available for any questions and further discussion. Mr. Sabuncu moved to approve the motion, Dr. Brindala seconded it, and the motion was approved unanimously.

- **A02. Request Approval of Final Draw of the Remaining Funds of 2020 Bond Proceeds and Recast SWAP:**
 - Mr. Moreno was available for any questions and further discussion. Mr. Sabuncu asked if the project needs additional financing or not. Mr. Moreno and Dr. Akin said that the current financing plan doesn't require additional loans from another financial institution. Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.
- **A03. Request Approval of the 2022-23 Final Budgets of OSS, OSES, SSCS, and OSCS:**
 - Mr. Giarratano was available for further questions and discussions. He mentioned that the final budgets are part of the audit report. Mr. Sabuncu moved to approve the motion, Dr. Brindala seconded it, and the motion was approved unanimously.
- **A04. Request Approval of the 2022-23 Fiscal Year Audit Reports of OSS, OSES, SSCS, and OSCS:**
 - Mr. Giarratano was available for further questions and discussions. Mr. Sabuncu moved to approve the motion, Dr. Brindala seconded it, and the motion was approved unanimously.
- **A05. Request Approval of the 2023-24 School Year Teacher Salary Allocation Plans of OSS, OSES, SSCS, and OSCS:**
 - Dr. Akin briefed the board about the Teacher Salary Allocation Plans and Florida Department of Education's guidelines. Dr. Brindala asked who prepared the plans. Dr. Akin responded that Mr. Salci and the business offices of each campus work together. Mr. Sabuncu moved to approve the motion, Dr. Brindala seconded it, and the motion was approved unanimously.
- **A06. Request Approval of the Safe School Plans 2023-24 of OSS, OSES, SSCS, and OSCS:**
 - Dr. Akin mentioned that each school district has its own Safe School Plans, and the campuses implement the district's templates. The school principals and school emergency response teams maintain the implementation of the Safe School Plans. Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.
- **A07. Request Approval of the 2023-24 Mental Health Allocation Plan for OSES and OSCS:**
 - Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.
- **A08. Request Approval of the School Improvement Plan of Osceola Science Charter School:**
 - The School Improvement Plan of Osceola Science Charter School was reviewed by the board. Principal Moon clarified questions of the board members. Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.
- **A09. Request Approval of Renewing Charter Educational Service & Resources Contracts – Connect Accounts of OSS, OSES, SSCS, and OSCS:**
 - Dr. Akin briefed that the schools have been using "Connect" for grade book, discipline, and attendance records. The school principals wanted to renew the contract to use the "Connect" account in the 2023-24 school year. Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.
- **A10. Request Lease Amendment of Sublease for OSS:**
 - Dr. Akin mentioned that the Sublease needs to be amended due to OSS High School expanding in the building. Mr. Sabuncu moved to approve the motion, Dr. Brindala seconded it, and the motion was approved unanimously.

- **A11. Request Approval of the 2023-24 School Security Officer Service Agreement with EGPS for OSS Lynx Campus:**

- Dr. Akin mentioned that the current off-duty officer from the Orlando Police Department is leaving the school. He also mentioned that EGPS has been providing certified School Security Officers to OSES and OSCS, and they are ready to provide a certified School Security Officer to the Lynx campus. Dr. Akin mentioned that so far the campuses are very happy with the security officers' reliability. Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.

- **A12. Request Approval of 2023-24 School Year Out-of-Field Teachers of Orlando Science Middle-High School (480089):**

Grabek, Stephen (ESOL) - Whitfield, Steven (Engineering) - Stanford, Hannah (Biology) - Cambino, John (PE/HOPE) - Gorostiza, Andoni (Computer Science) - Dadoboev, Jamol (Math) - Kim, Chaerin (Math) - Huntley, Austin (ESOL)

- Dr. Akin mentioned that approving the Out-of-Field Teachers by the board before Survey 2 and Survey 3 is a required process by the FDOE. Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.

- **A13. Request Approval of 2023-24 School Year Out-of-Field Teachers of Orlando Science Elementary School (480200):**

Assman, Laura (ESOL) - Gerstung, Arielle (ESOL) – Kaljulaid, Lauren (ESOL) - Kenney, Alyssa (ESOL) - Lamour, Vaniah (ESOL) – Layher, Melissa (ESOL) - Nickerson, Lauren (ESOL) - Parlewicz, Caroline (ESOL) - Patel, Krena (ESOL) – Vancol, Leigh Anne (ESOL) - Wullschleger, Jasmine (ESOL)

- Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.

- **A14. Request Approval of 2023-24 School Year Out-of-Field Teachers of Seminole Science Charter School (599236):**

Ashley Duve (ESOL) - Lindsey Goldfarb (GIFTED) - Valerie Mercier (ESOL) - Susan McLemore (GIFTED) - Amanda Foster (GIFTED) - Megan Dawes (GIFTED) - Kirstin Soper (ESOL/READING) - Ashlen Smith (ESOL/GIFTED) - Jesse Smith (ESOL/READING/GIFTED) - Brooke Davis (GIFTED) - Jillian Jordan (ESOL) - Katharine Liotta (Reading)

- Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.

- **A15. Request Approval of 2023-24 School Year Out-of-Field Teachers of Osceola Science Charter School (490181):**

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- Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.
- **A16. Request Approval of the Orlando Science Schools System Strategic Plan:**
 - Dr. Akin thanked the board for their input. Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously.
- **A17. Request Approval to accept “Internet Safety Policy” nunc pro tunc to September 1, 2023, for OSS, OSES, SSCS, and OSCS:**
 - Board Attorney Mr. Arnold briefed the board about the policy and requirements due to 2023 Legislative changes. Mr. Sabuncu moved to approve the motion, Dr. Brindala seconded it, and the motion was approved unanimously.
- **A18. Request Approval of the Policies:**
 - 18.1 Name Deviation Request Policy
 - 18.2 Teacher’s Special Magistrate Policy
 - 18.3 School Safety Policy
 - 18.4 Threat Management Policy
 - Board Attorney Mr. Arnold briefed the board about the policies and requirements due to 2023 Legislative changes. Mr. Sabuncu moved to approve the motion, Dr. Brindala seconded it, and the motion was approved unanimously.
- **A19. Request Approval of Discovery Education Services, Inc., Employer Sponsor ERISA Retirement Plan:**
 - Dr. Akin briefed the board about increasing the employer matching contribution of 403(b) ERISA Retirement plan from 3% to up to 4% and mentioned the increase will have minimal financial impact on the budget. Mr. Sabuncu moved to approve the motion, Dr. Brindala seconded it, and the motion was approved unanimously.
- **A20. Request Approval of Establishing an Investment Committee:**
 - Dr. Akin asked the board members to identify available and interested board members to serve on the investment committee. Mr. Fortna and Dr. Brindala volunteered if no other board members are available. Mr. Sabuncu said that he is not available. The investment committee members were identified as follows: Mr. Fortna, Dr. Brindala, Dr. Akin, Mr. Celik, and Mr. Moreno. Dr. Brindala moved to approve the listed individuals as the DEH’s Investment Committee Members. Mr. Sabuncu seconded it, and the motion was approved unanimously.

EXECUTIVE DIRECTOR UPDATES

- The opening of Orlando Science Charter School K-8 is making notable progress. The upcoming Survey 2 data will determine public school funding in Florida, and the current systemwide enrollment is at 3,848 students. Orlando Science Middle/High Charter School has maintained its #1 ranking in the Orlando Metropolitan Area for the fourth consecutive year. Niche's 2024 ratings highlight the impressive rankings of Osceola Science and Seminole Science in their respective counties. OSS High School is in the process of establishing an articulation agreement with Valencia College for an Early College Dual Enrollment program. November 4th is designated as Orlando Schools Day, featuring a festival organized by the Parent Volunteer Organization (PVO), with City Commissioner Robert Stuart confirming his attendance. Parents from Osceola Science and Seminole Science are encouraged to join in the celebrations. The Seminole Science expansion project is advancing, having completed surveys and

environmental studies, and a traffic study is currently underway. The student achievement data from Progress Monitoring Assessments is undergoing review by campus leadership teams.

- **A21. Closure of the Meeting:**

- Dr. Brindala moved to approve the motion, Mr. Sabuncu seconded it, and the motion was approved unanimously. The meeting adjourned at 7:39 p.m.

David Fortna, Board Chair

Date: _____