

Vision: To empower all students with a STEM education which will help them reach their maximum potential and guide them to a promising and successful career.

Mission: To provide a high-quality, well-rounded education for K-12 students in Central Florida by incorporating innovative, proven, research-based instructional methods in a stimulating and nurturing environment which provides a special emphasis on Science, Technology, Engineering, Mathematics (STEM), and Reading.

DISCOVERY EDUCATION SERVICES INC.,  
GOVERNING BOARD MEETING

Thursday, October 03, 2024  
5:30 PM  
at Osceola Science Charter School

Schools:

Orlando Science Middle/High School  
Orlando Science Elementary School  
Orlando Science Charter School K-8  
Seminole Science Charter School  
Osceola Science Charter School

**AGENDA**

1. Call to Order
2. Approval of Agenda Items
3. Approval of Meeting Minutes of 08/22/2024 and 08/28/2024
4. Principal's Report
5. Public Remarks

**PRESENTATION**

**P01.** Annual Audit Reports Presentation by the CPA

**ACTION ITEMS**

A01. Request Approval of the 2023-24 Final Budgets of OSS, OSES, SSCS, and OSCS

A02. Request Approval of the 2023-24 Fiscal Year Audit Reports of OSS, OSES, SSCS, and OSCS

**Consent Agenda Items (A03 through A12)**

A03. Request Approval of Renewing Charter Educational Service & Resources Contracts – Connect Accounts of OSS, OSES, SSCS, and OSCS

A04. Request Approval of 2024-25 School Year Out-of-Field Teachers of Orlando Science Middle-High School (480089):

Grabek, Stephen (ESOL), Tomko, Laura (ESOL), Heaney, Tiffany (ESOL), Whitfield, Stephen (Engineering), Taylor-Jenkins, Emrys (Computer Science), Huntley, Austin (ESOL), Mitchell, Lisa (Math 5-9), Martinez, Joseph (Health K-12)

A05. Request Approval of 2024-24 School Year Out-of-Field Teachers of Orlando Science Elementary School (480200):

Lamour, Vancol (ESOL), Layher, Melissa (ESOL), McGraw, Kaylin (ESOL), Nickerson, Lauren (ESOL), Patel, Krena (ESOL), Patsilevas, Caitlin (ESOL), Ramphal, Racquel (ESOL), Vancol, Leigh Anne (ESOL), Wesemann, Terri (ESOL)

A06. Request Approval of 2024-25 School Year Out-of-Field Teachers of Seminole Science Charter School (599236):

Ashley Duve (ESOL), Valerie Mercier (ESOL), Susan McLemore (GIFTED), Amanda Foster (GIFTED), Megan Dawes (GIFTED), Kirstin Soper (ESOL), Jesse Smith (READING/GIFTED), Brooke Davis (GIFTED), Jillian Jordan (ESOL), Lydia McAra (ESOL), Valerie Collins (GIFTED)

A07. Request Approval of 2024-25 School Year Out-of-Field Teachers of Osceola Science Charter School (490181):

Acero, Marvin (ESOL), Acharya, Pooja (ESOL), Avin-Christian, Ashley (ESOL), Baritogo, Ma. Vanessa (ESOL), Barnes, Hubert (Elementary), Baughman, Jennifer Leah Ann (ESOL), Cenita, Maria Jessamae (ESOL), Cherelus, Daphney (ESOL), Cimen, Emine (ESOL, Elementary), Djeddour, Ryma (ESOL), Durham, Veery (ESOL), Eltanal, Jenilee Miranda (ESOL), Fenton, Katie (ESOL), Forrester, Tasha (ESOL), Francois-Lormeus, Farah (ESOL, Elementary), Fuentes, Raquel (ESOL), Gandy, Jacob (ESOL), Gonzalez, Yeilisse (ESOL), Harrison, Cierra (ESOL), Haughton, Patricia (ESOL), Hopkins, Kari (ESOL), Kafati, Carolina (ESOL), Machado, Miriam (ESOL, Elementary), Manon, Jazmin (ESOL), Parker, Deborah (ESOL), Poniros, Mark, (ESOL, Elementary), Quinones, Jasmine (ESOL), Rivera Azpurua, Yahaira (ESOL), Ruddock, Nefretitti (ESOL), Saint Pierre, Samantha (ESOL, Elementary), Singh, Karishma (ESOL), Sousa, Patricia (ESOL), Taylor, Sandra (ESOL), Velez Gonzalez, Mildred (ESOL), Velez Perez, Paulette (ESOL), Walter, Tanya (ESOL), Williams, Zykia (ESOL)

A08. Request Approval of 2024-25 School Year Out-of-Field Teachers of Orlando Science Charter School K-8 (480103)

Cartagena, Valeria (ESOL), Christie, Arielle (ESOL), Clarke, Luiza (ESOL), Forte, Shantonie (ESOL), Gano, Jennifer (ESOL), Hoyle, Ashley (ESOL), Hren, Jenna (ESOL), Maze, Alexis (ESOL), Ortiz, Ingrid (ESOL), Richards, Michelle-Ann (ESOL/K-6)

A09. Request Approval of the 2024-25 School Year Teacher Salary Allocation Plans of OSS, OSES, OSEC, SSCS, and OSCS

A10. Request Approval of the School Improvement Plan of Osceola Science Charter School

A11. Request Approval of Resolution Relating to Membership into the FRS for Orlando Science Charter School K-8 (48-0103)

A12. Request Approval of required CSP grant related policies for Orlando Science Charter School K-8

- i- Procurement Policy
- ii- Enrollment Policy
- iii- Conflict of Interest Policy
- iv- Segregation of Financial Duties Policy
- v- Inventory Control Policy

## **DISCUSSION ITEMS**

D01. Service Provider Agreement

D02. Review of Discovery Education Services By-Laws

## **INFORMATION**

I 01. Seminole Science Charter School Campus Development

I 02. Board Members Remarks

A13. Closure of the Meeting

### **Items Discussed and Voted by Governing Board Members:**

Board Member Mr. Fortna attended in person, Dr. Yuksel attended online, Dr. Brindala and Mr. Colak were absent.

#### **1. Call to Order**

- Mr. Fortna called the meeting to order at 5:33 p.m. No quorum has been established for the meeting. Board Chair moved to Agenda Item 4 while waiting for the quorum to be established.

#### **4. Principal's Report**

- Principal Moon provided a detailed update on the school's 2024-25 school year's plans and progress. The presentation is attached.

#### **5. Public Remarks**

- A public member attended the meeting and thanked the administration, particularly Mr. Moon and Mr. Hartman, for the significant improvements to the carline and for offering the before-school care program. The member stated that this is the best carline he has experienced since his child started attending Osceola Science. Dr. Akin also acknowledged Mr. Demir, who worked tirelessly with the staff to establish a highly efficient carline.

## **PRESENTATION**

### **P01. Annual Audit Reports Presentation by the CPA**

Auditor, Steven Giarratano, presented the audit reports of Orlando Science Middle/High Charter School, Orlando Science Elementary School, Seminole Science Charter School, and Osceola Science Charter School. The auditor highlighted that a clean, unmodified opinion was issued in the audit reports, indicating that the financial statements were presented fairly, in all material respects, in accordance with generally accepted accounting principles.

Strong internal control practices were demonstrated by the schools, ensuring compliance with applicable laws and regulations while safeguarding the integrity of financial reporting processes. Additionally, robust financial performance was shown, reflecting sound fiscal management and sustainability.

High standards of financial accountability and operational excellence were highlighted through these results.

The present board members also asked questions while reviewing the audit reports.

### **A13. Closure of the Meeting**

No quorum was established as of 6:02 p.m. The board discussed scheduling a new meeting date during Survey 2 week, and the meeting was adjourned at 6:09 p.m.