

DISCOVERY EDUCATION SERVICES INC.,
GOVERNING BOARD MEETING

Friday, January 27, 2017
6:00 PM
at Orlando Science Middle/High Charter School

Schools:

Orlando Science Middle/High School
Orlando Science Elementary School
Seminole Science Charter School
Osceola Science Charter School

AGENDA

1. Call to order
2. Approval of the agenda items
3. Approval of December 9th, 2016 meeting minutes
4. Principals report
5. Executive Director report
6. Public remarks
7. Approval School Recognition Funds Distribution Plan
8. Approval of SAC committees for each school

Updates

9. Review of Current Financials
10. Campus Updates
11. OSS AdvancED Accreditation renewal
12. Board meeting dates
 - i. April 13th, 2017 at Seminole Science
 - ii. May 30th, 2017 at Osceola Science
13. Closure of the meeting

Issues/Items motioned and voted on by Governing Board Members:

1. The meeting was called to order by Ms. Sharon at **6:05 PM**.
2. **Approval of the agenda items**
 - Ms. Sharon moved to approve agenda items as presented. Mr. Fortna seconded the motion. **The agenda items were approved unanimously.**
3. Approval of December 9th, 2016 meeting minutes
 - Ms. Sharon moved to approve December 9th, 2016 meeting minutes. Mr. Fortna seconded the motion. **The meeting minutes was approved unanimously.**
4. **Principals report**
 - OSES Principal; Mr. Singleton presented his report as follow:
 - I. **Academics**
 - To make data driven decision at Orlando Science Elementary School, Math and Reading benchmarks are ongoingly administered to all students. Based upon these data sets, teachers, administrators, and coaches are analyzing the data and determining what (if any) actions need to be taken for individual students and/or by school staff. Currently the data projects our students overall will again perform in a manner that will result in OSES maintaining an A grade.
 - In preparation for the FSA writing assessments, we are scheduling a mock writing test in early February, for 3rd, 4th, and 5th grade students.
 - Students in grades K-2 are being monitored for learning gains in both reading and math. OSES is using both MAP and I Ready, to assess student growth, in grades K-2.
 - Our Saturday Leadership Academy started on January 21st and is projected to go through April 29th. The Saturday Leadership Academy is designed to help low performing students work on specific leaning goals and standards.
 - II. **OSES School Accomplishments**
 - Our competition math team competed on January 21st in a Mathleague competition. Our 5th grade team won 2nd overall, the 4th grade team won first overall, and our 3rd grade team won 2nd overall.
 - One OSES FLL robotics team participated in a qualifier tournament in Eustis and won 2nd place overall. This team is now qualified to participate at the regional competition. Our two other FLL teams are participating in a qualifier tournament January 28th.
 - Our Science Olympiad team is preparing for both the Jacksonville competition, on March 18th, and the Central Florida Competition, on April 15th.
 - OSES participated in the National School Choice Week campaign from Monday, January 23rd to Friday, January 27th. Students, staff, and parents all had the opportunity to patriciate in a variety of events.
 - OSES is continuing to work on its National School of Character accreditation. All the necessary materials are purchased, teachers were trained regarding what is required of them, and we will launch our newly adopted core values on February 1st. In addition, select members of our school character team will be visiting a current National School of Character campus, later in February.

III. Staff Updates

- As of today, OSES is fully staffed with twenty-seven full-time classroom teachers and sixteen support staff or administrators. OSES was provided a Fall Site Report by OCPS, confirming staff was complying, or working on compliance, with county and state requirements.
- To start planning for the 2017-2018 school year, returning staff surveys are projected to be emailed in early February. OSES will participate in the upcoming UF, FSU, UCF, and Great Teach In educator job fairs.
- As of today, twenty-three of twenty-seven full time teachers were evaluated at least once informally and at least once formally using the Marzano framework. All teachers will again be evaluated both formally and non-formally in the Spring.

IV. Safety, Health, Fire, and Food Compliance

- OSES has cleared all state and country requirements regarding safety, health, fire, and food compliance.

➤ OSS Principal; Mr. Yalcin presented his report to as follow:

- To continue progress monitoring of the students, we have ongoing benchmark exams in Math, Reading, Science, US History, and Civics courses. Based upon these data sets, teachers, administrators, and coaches are analyzing the data and determining what (if any) actions need to be taken for individual students and/or by school staff. Currently the data projects our students will overall perform again in a manner that will result in OSS maintaining an A grade.
- Our competition math team competed in the January Invitational Math Tournament. Algebra 1 and Algebra 2 teams won the top three placements. Our Middle School Science Olympiad team became the Science Olympiad Champion in the Central Florida Regional. Our second team received the third place overall as well.
- OSS participated in the National School Choice Week campaign from Monday, January 23rd to Friday, January 27th. Students, staff, and parents all had the opportunity to participate in a variety of events. We had a general assembly to celebrate the choice week.
- As of today, OSS is fully staffed. OSS was provided a Fall Site Report by OCPS, confirming staff was complying, or working on compliance, with county and state requirements.
- To start planning for the 2017-2018 school year, returning staff surveys are projected to be emailed in early February. OSS will participate in the upcoming UF, FSU, UCF, and Great Teach In educator job fairs.
- OSS has cleared all state and country requirements regarding safety, health, fire, and food compliance.

5. Executive Director report

- Dr. Akin reported on over all campus updates.

6. Public remarks

- No one in the audience had a comment or question.

7. Approval School Recognition Funds Distribution Plan

- Ms. Sharon moved to approve agenda items as presented, and then Ms. He seconded the motion. **The motion was approved unanimously.**

8. Approval of SAC committees for each school

- Ms. Sharon moved to approve agenda items as presented, and then Ms. He seconded the motion. The governing board members, principal of each campus and the executive director are listed as SAC committee members. **The motion was approved unanimously.**

Updates

9. Review of Current Financials

- Current financials of each school (OSS, OSES, SSCS and OSCS) have been reviewed. The board was informed that all the schools are in good financial condition and moving forward as projected.

10. Campus Updates

- Dr. Akin reported to the board about expansion plans of the campuses and efforts to secure a permanent location for Osceola Science Charter School

11. OSS AdvancED Accreditation renewal

- Orlando Science Middle/High School principal; Mr. Yalcin informed the board members and the audience about OSS AdvancED Accreditation renewal process and preparations for the renewal.

12. Board meeting dates

- The board members agreed on having board meetings on the following dates.
 - April 13th, 2017 at Seminole Science
 - May 30th, 2017 at Osceola Science

Ms. Sharon moved to approve the dates and Ms. He seconded. The motion was **approved unanimously**.

13. Closure of the meeting

- Ms. Sharon moved the motion for closure of the meeting and then Mr. Fortna seconded. **The board members approved closure of the meeting unanimously.** The meeting was adjourned at **7:05 PM**.

Board Members

Dr. Sirin Budak

Mr. Ibrahim Sabuncu

Ms. Sharon Akdeniz

Ms. Juanhua He

Mr. David Fortna