

DISCOVERY EDUCATION SERVICES INC.,
GOVERNING BOARD MEETING

Friday, November 11, 2016
6:00 PM
at Osceola Science Charter School

Schools:

Orlando Science Middle/High School
Orlando Science Elementary School
Seminole Science Charter School
Osceola Science Charter School

AGENDA

1. Call to order
2. Approval of the agenda items
3. Approval of August 19th, 2016 meeting minutes
4. Principal report
5. Executive Director report
6. Public remarks
7. Approval of out-of-field teachers of all schools
8. Approval of best and brightest teachers program for all schools
9. Approval of staffing recommendations for OSS, OSES, SSCS and OSCS
10. Approval of 2016-17 Projected Budget for OSCS
11. Approval of 2015-16 Audit reports for OSS, OSES and SSCS
12. Approval of Form 990 of Discovery Education Services Inc.,
13. Review of current financials
14. OSS AdvancED Accreditation renewal
15. Rental Space for Chinese School of CAACF
16. Open Enrollment Policy

17. General Counsel update
18. Adoption of OCPS Policy of Civil Conduct
19. Board meeting dates
 - i. December 9th, 2016 at Seminole Science
 - ii. February 10th, 2017 at Orlando Science
 - iii. April 14th, 2017 at Osceola Science
 - iv. June 2nd, 2017 at Seminole Science
20. Closure of the meeting

Items motioned, discussed, and voted on by Governing Board Members:

1. The board meeting was called to the order at 6:23 PM.
2. **Approval of the agenda items**
 - Mr. Sabuncu moved to approve agenda items. Ms. Sharon seconded the motion. **The board approved the agenda items unanimously.**
3. **Approval of August 19th, 2016 meeting minutes**
 - Ms. Sharon moved to approve June 3rd, 2016 meeting minutes and then Mr. Sabuncu seconded the motion. **The board members approved the agenda items unanimously.**
4. **Principal Report**
 - Principal of Osceola Science Charter School; Mr. Cetin shared his report with the board members.
 - He informed the board members regarding current enrollment (219) of Osceola Science and recruitment plans for 2017-18.
 - He discussed school wide activities and events that Osceola Science teachers and staff have organized so far or will be organizing within a few weeks.
 - *Welcome Picnic*
 - *Grandparents Night*
 - *Hispanic Heritage Celebration*
 - *Scholastic Book Fair*
 - *Field Trips*
 - *Classroom Door Decoration Contest*
 - *Red Ribbon Week*
 - *STEM Art Contest*
 - *Orlando Science Center Overnight Field Trip*
 - He also informed the board members about the items below:
 - *After School Care*
 - *PVO*
 - *Technology at School*

- *Classroom Furniture*
- *Media Center/Library*
- *Online Resources available*
- *Academic Teams and Clubs*
- *Music*
- *Extra Safety Steps at School*

5. Executive Director Report

Dr. Akin reported the following items to the board;

- Current enrollments of each campus (OSS, OSES, SSCS, OSCS).
- OSS video showing that morning announcements are done by OSS High School students and organized by OSS college counselor; Mr. I. He informed the board members that those videos can be accessed through school's YouTube account and be shared on school's Facebook account available for parents to watch.
- All the principals and Mr. Fortna went to Florida Charter School Conference on November 2nd. He thanked Mr. Fortna for attending the CSP grant session of Charter School Conference.
- Seminole Science hosted invitational Science Olympiad which was a very successful event.
- Engineering and design of Bld 2 is progressing very well.
- School wide MathCounts is on November 12th at OSS.
- Annual Alumini and Seniors Thanksgiving Dinner is on November 21st at OSS.
- Open House dates and Facebooks have been updated for enrollment window of 2017-18 school year.

6. **Public remarks** – No one in the audience had a comment or question.

7. Approval of out-of-field teachers of all schools

- Mr. Sabuncu moved the item to be approved and then Ms. Sharon seconded. **The board members approved the item unanimously.**

8. Approval of best and brightest teachers program for all schools

- Ms. Sharon moved the item to be approved. Mr. Fortna seconded. **The board members approved the items unanimously.**

9. Approval of staffing recommendations for OSS, OSES, SSCS and OCS

- Mr. Sabuncu moved the item to be approved. Mr. Sharon seconded. **The board members approved the items unanimously.**

10. Approval of 2016-17 Projected Budget of OCS

- Ms. Sharon moved the item to be approved and then Mr. Sabuncu seconded. **The board members approved the item unanimously.**

11. Approval of 2015-16 Audit reports of OSS, OSES and SSCS

- Ms. Sharon moved the items to be approved and then Mr. Sabuncu seconded. **The board members approved the item unanimously.**

12. Approval of Form 990 of Discovery Education Services Inc.,

- Mr. Sabuncu moved the item to be approved and then Mr. Fortna seconded. **The board members approved the item unanimously.**

13. Review of current financials

- The board members reviewed the current financials.

14. OSS AdvancED Accreditation renewal

- Dr. Akin informed the board about the external review team visit date as April 10th and about the process.

15. Rental Space for Chinese School of CAACF

- Dr. Akin shared that the school approached OSS' principal to discuss possibility of renting classroom space on Saturday for language and cultural classes. The idea has been discussed internally by the staff and faculty members. Board members asked question about operational challenges and OSS lease agreement. The item will be discussed further in the next board meeting.

Discussion Items

Below items were discussed at the meeting.

16. Open Enrollment Policy

17. General Counsel update

18. Adoption of OCPS Policy of Civil Conduct

19. Board meeting dates – Ms. Sharon moved the meeting dates to be approved, Mr. Sabuncu seconded. **The board members approved the item unanimously.**

- December 9th, 2016 at Seminole Science
- February 10th, 2017 at Orlando Science
- April 14th, 2017 at Osceola Science
- June 2nd, 2017 at Seminole Science

20. Closure of the meeting

- Mr. Sabuncu moved the closure of the meeting and Ms. Sharon seconded. **The Board approved the motion unanimously.** The meeting was adjourned at **8:07PM.**

Board Members

Dr. Sirin Budak

Mr. Ibrahim Sabuncu

Ms. Sharon Akdeniz

Ms. Juanhua He

Mr. David Fortna