

DISCOVERY EDUCATION SERVICES INC.,
GOVERNING BOARD MEETING

Thursday, August 30, 2018
6:00 PM
at Orlando Science Middle/High Charter School

Schools:

Orlando Science Middle/High School
Orlando Science Elementary School
Seminole Science Charter School
Osceola Science Charter School

AGENDA

1. Call to order
2. Approval of agenda items
3. Approval of meeting minutes of 5.10.2018, 6.7.2018 and 7.19.2018
4. Principals report
5. Executive Director report

6. Public remarks

ACTION ITEMS

7. Request Approval of student code of conduct
8. Request Approval of employee handbook
9. Request Approval of 2017-18 final budgets
10. Request Approval of 2018-19 budget projections
11. Request Approval of Charter Educational Services & Resources contracts
12. Request Approval of employee incentives
13. Request Approval of program incentives
14. Request Approval of employee benefit packages
15. Request Approval of Osceola County Sheriff's Office School Resource Deputy Agreement
16. Request Approval of Technology Campus driveway development proposal
17. Request Approval of campus maintenance, improvement, curriculum and technology orders

18. Request Approval of Adoption of FLDOE SAFE policies of OSS, OSES, SSCS and OSCS

19. Request Approval of employee recommendations

Discussion Items

20. OSCS Sublease amendment

21. OSCS New Campus Lease

22. Technology Campus Driveway

23. Closure of the meeting

Items discussed and voted by Governing Board Members:

1. Call to order

- Mr. Fortna called the meeting to the order at 6:07 PM

2. Approval of agenda items

- Ms. Sharon moved the motion for approval of agenda items. Mr. Sabuncu seconded. **The motion was approved unanimously.**

3. Approval of meeting minutes of 5.10.2018, 6.7.2018 and 7.19.2018

- Mr. Sabuncu moved the motion for approval of meeting minutes of 5.10.2018, 6.7.2018 and 7.19.2018. Ms. Sharon seconded. **The motion was approved unanimously.**

4. Principals report

- Orlando Science Middle & High School Principal, Mr. Yalcin discussed transitioning and opening of new campus at Technology Drive. First curriculum nights of the year arranged at OSS.
- Principal of SSCS, Mr. Aksu mentioned that SSCS has received its accreditation from SACS-CASI, as well as being honored as High Performing Charter School by FLDOE with a letter after completing the 3rd year of operation. SSCS is also being nominated by Seminole Chamber of Commerce for Seminole Business Awards and among 8 categories and 40 finalists, SSCS has been chosen the best large non-profit under Discovery Education Services, Inc.

5. Executive Director report

- Dr. Akin gave information about the great beginning and progress of the new year for all campuses. He shared the school grades, current student enrollment numbers with the board members. He also explained how the schools are working closely with the authorities for school safety.

6. Public remarks

- No one in the audience made a comment.

ACTION ITEMS

7. Request Approval of student code of conduct

- Mr. Sabuncu moved the motion for approval of student code of conduct for all campuses. Ms. Sharon seconded. **The motion was approved unanimously.**

8. Request Approval of employee handbook

- Mr. Sabuncu moved the motion for approval of employee handbooks for all campuses. Ms. Sharon seconded. **The motion was approved unanimously.**

9. Request Approval of 2017-18 final budgets

- Mr. Sabuncu moved the motion for approval of 2017-18 final budgets for all campuses. Ms. Sharon seconded. **The motion was approved unanimously.**

10. Request Approval of 2018-19 budget projections

- Mr. Sabuncu moved the motion for approval of 2018-19 budget projections for all campuses. Ms. Sharon seconded. **The motion was approved unanimously.**

11. Request Approval of Charter Educational Services & Resources contracts

- Ms. Sharon moved the motion for approval of Charter Educational Services & Resources contracts for all campuses. Mr. Sabuncu seconded. **The motion was approved unanimously.**

12. Request Approval of employee incentives

The OSS Administration recommended to the board a one-time incentive (bonus) to be given for one of the school's Administrative Assistants due to her high performance and dedication during transitioning from Lynx Campus to new campus at Technology Drive Campus.

- Mr. Sabuncu moved the motion for approval of employee incentives and Ms. Sharon seconded. **The motion was approved unanimously.**

13. Request Approval of program incentives

The recommended incentive schedule for 2018-2019 FY for school related programs and events presented to the board members for their review and approval.

- Ms. Sharon moved the motion for approval of program incentives for all campuses. Mr. Sabuncu seconded. **The motion was approved unanimously.**

14. Request Approval of employee benefit packages

Employee benefits packages (Health, Dental, Vision, GAP, STD, LTD, Life) renewal rates were presented to the board. AETNA decrease 5% on health insurance premiums, and all other benefits stayed more or less the same as the previous years. Mr. Cevik explained how hard the business office worked to get the rates down with keeping the same great plan options and even pushing the renewal to a month earlier with these new lower rates saved some funds for 2018-2019 budgets of the schools.

- Ms. Sharon moved the motion for approval of employee benefits package renewals for all campuses. Mr. Sabuncu seconded. **The motion was approved unanimously.**

15. Request Approval of Osceola County Sheriff's Office School Resource Deputy Agreement

- Ms. Sharon moved the motion for approval of Osceola County Sheriff's Office School Resource Deputy Agreement. Mr. Sabuncu seconded. **The motion was approved unanimously.**

16. Request Approval of Technology Campus driveway development proposal

- Mr. Sabuncu moved the motion for approval of Technology Campus driveway development proposal. Ms. Sharon seconded. **The motion was approved unanimously.**

17. Request Approval of campus maintenance, improvement, curriculum and technology orders

- Mr. Sabuncu moved the motion for approval of campus maintenance, improvement, curriculum and technology orders of the schools for 2018-2019 FY. Ms. Sharon seconded. **The motion was approved unanimously.**

18. Request Approval of Adoption of FLDOE SAFE policies of OSS, OSES, SSCS and OSCS

- Mr. Sabuncu moved the motion for approval of Adoption of FLDOE SAFE policies of OSS, OSES, SSCS and OSCS. Ms. Sharon seconded. **The motion was approved unanimously.**

19. Request Approval of employee recommendations

- Ms. Sharon moved the motion for approval of employee recommendations for all the schools (OSS, OSES, SSCS, OSCS) and INC. Mr. Sabuncu seconded. **The motion was approved unanimously.**

DISCUSSION ITEMS

20. OSCS Sublease amendment

- Dr. Akin informed the board members that OSCS sublease amendment negotiations have not been finalized yet. It will be presented to the board once it has been finalized.

21. OSCS New Campus Lease

- Dr. Akin informed the board members that OSCS New Campus lease negotiations are continuing with Building Hope.

22. Technology Campus Driveway

- The driveway proposals have been approved by the board above action item#16. Current road construction by FDOT, progress of the driveway and challenges have been discussed further by the board.

23. Closure of the meeting

- Mr. Fortna moved the motion for closure of the meeting. Ms. Sharon seconded. **The meeting was adjourned at 7:31 PM.**

Mr. David Fortna

Mr. Ibrahim Sabuncu

Ms. Sharon Akdeniz

Ms. Juanhua He

Ms. Shannon Littrell