

DISCOVERY EDUCATION SERVICES INC.,  
GOVERNING BOARD MEETING

Thursday, September 3  
5:30 PM  
at Seminole Science Charter School

Schools:

Orlando Science Charter School Middle/High School  
Orlando Science Elementary School  
Seminole Science Charter School  
Osceola Science Charter School

AGENDA

1. Call to order
2. Approval of the agenda items
3. Approval of the meeting minutes of 08/06/2020
4. Public remarks

ACTION ITEMS

5. Request Approval of Safe School Plans of OSS and OSES
6. Request Approval of Covid-19 Health and Safety Manuals of OSS and OSES
7. Request Approval of Active Assailant Response Plans of OSS and OSES
8. Request Approval of Commitment Letter
9. Request Approval of Articles of Organization of DEH, LLC
10. Request Approval of Opening New Bank Accounts
11. Request Approval of the Resolutions

EXECUTIVE DIRECTOR UPDATES

**Items discussed and voted by Governing Board Members:**

- The board president Mr. Fortna, board vice president Mr. Sabuncu and board secretary Ms. Sharon all dialed in to the meeting.

**1) Call to order**

- Mr. Fortna called the meeting to the order at 5:34 PM.

## 2) Approval of agenda items

- Ms. Sharon moved a motion for Approval of the agenda items. Mr. Sabuncu seconded. **The motion was approved unanimously.**

## 3) Approval of Meeting Minutes- 08/06/2020

- Mr. Sharon moved a motion for Approval of the Meeting Minutes of August 6, 2020. Mr. Sabuncu seconded. **The motion was approved unanimously.**

## 4) Public remarks

- There were no comments from the public.

## ACTION ITEMS

### 5) Request Approval of Safe School Plans of OSS and OSES

- Mr. Sabuncu moved a motion for Approval of Safe School Plans of OSS and OSES. Ms. Sharon seconded. **The motion was approved unanimously.**

### 6) Request Approval of Covid-19 Health and Safety Manuals of OSS and OSES

- Ms. Sharon moved a motion for Approval of Covid-19 Health and Safety Manuals of OSS and OSES. Mr. Sabuncu seconded. **The motion was approved unanimously.**

### 7) Request Approval of Active Assailant Response Plans of OSS and OSES.

- Ms. Sharon moved a motion for Approval of Active Assailant Response Plans of OSS and OSES. Mr. Sabuncu seconded. **The motion was approved unanimously.**

### 8) Request Approval of Commitment Letter

- The Board reviewed and approved the BBVA Commitment letter.
- Ms. Sharon moved a motion for Approval of the Commitment Letter. Mr. Sabuncu seconded. **The motion was approved unanimously.**

### 9) Request Approval of Articles of Organization of DEH, LLC.

- As suggested by the Board's financial advisors, a new LLC will be created to be the loan holder for refinancing and new purchase transactions through BBVA bank.
- Ms. Sharon moved a motion for Approval of Articles of Organization of DEH, LLC. Mr. Sabuncu seconded. **The motion was approved unanimously.**

#### **10) Request Approval of Opening New Bank Accounts.**

- Bank accounts will be opened at the BBVA bank per the term sheet.
- Mr. Sabuncu moved a motion for Approval of the opening of new bank accounts. Ms. Sharon seconded. **The motion was approved unanimously.**

#### **11) Request Approval the Resolutions**

- Board reviewed and approved the resolutions, marked Exhibit A, attached hereto incorporated herein (the “Resolutions”) to allow Dr. Akin and Mr. Fortna to sign on behalf of the Board for all financial documents related to refinancing and purchases for pending BBVA transactions.
- Mr. Sabuncu moved a motion for Approval of the Resolutions. The motion was seconded by Ms. Sharon. Mr. Sabuncu, Ms. Sharon, and Mr. Fortna all voted yea. Ms. He and Ms. Littrell were not present. **The motion was approved unanimously.**

#### **Executive Director Updates**

- Dr. Akin updated the Board about safety and cleaning procedures in place. He discussed the current enrollment and in-person vs. virtual learning numbers. He also informed the Board that 2 teachers had resigned after school began and the potential for others as a result of Covid-19 risks.

#### **Closure of the meeting**

- Mr. Fortna moved the motion for the closure of the meeting. Ms. Sharon seconded. **The meeting was adjourned at 6:36 PM.**

**Mr. David Fortna**

**Mr. Ibrahim Sabuncu**

**Ms. Sharon Akdeniz**

**Ms. Juanhua He**

**Ms. Shannon Littrell**