

DISCOVERY EDUCATION SERVICES INC.,
GOVERNING BOARD MEETING

Tuesday, March 31, 2020
6:00 PM
at Osceola Science Charter School

Schools:

Orlando Science Middle/High School
Orlando Science Elementary School
Seminole Science Charter School
Osceola Science Charter School

AGENDA

1. Call to order
2. Approval of agenda items
3. Approval of meeting minutes of 01-30-2020 and 03-10-2020
4. Public remarks

ACTION ITEMS

5. Request Approval of 2019-20 fiscal year audit, tax return and compilation report engagement letters for OSS, OSES, SSCS, and OSCSS
6. Request Approval of the appraisal engagement letter for SSCS campus

DISCUSSION ITEMS

- D1. Early purchase option of Osceola Science campus
- D2. 21st Century Community Learning Centers grant application engagement
- D3. Educational Excellence Committee Meeting
- D4. School budget amendments
- D5. Distance Learning and support staff payroll

Closure of the meeting

Items discussed and voted by Governing Board Members:

- The board president Mr. Fortna, the board vice-president Mr. Sabuncu, board secretary Ms. Sharon and board member Ms. He all dialed in to the meeting.

1) Call to order

- Mr. Fortna called the meeting to the order at 6:20 PM.

2) Approval of agenda items

- Ms. Sharon moved a motion to switch discussion item D5.Distance Learning and Support Staff Payroll to an Action Item. Mr. Sabuncu seconded. **The motion was approved unanimously.**
- Ms. Akdeniz moved the motion for approval of amended agenda items. Ms. He seconded. **The motion was approved unanimously.**

3) Approval of meeting minutes of 01-30-2020 and 03-10-2020

- Mr. Sabuncu moved the motion for approval of meeting minutes of 01-30-2020 and 03-10-2020. Ms. Sharon seconded. **The motion was approved unanimously.**

4) D5 Distance Learning and Support staff payroll: Request Approval of Support Personnel Not Able to Work Remotely to be Guaranteed 50% of Regular April Payroll for Month of April.

- Mr. Sabuncu motioned for the approval of Support Personnel Not Able to Work Remotely to be Guaranteed 50% of Regular April Payroll for Month of April. Ms. Sharon Seconded. **The motion was approved unanimously.**

5) Public Remarks

- There were no public comments.

ACTION ITEMS

D1. Early purchase option of Osceola Science campus

- Board agreed to send Building Hope's amended early purchase contract for attorney review. It was agreed that it would be best to move forward quickly with an early purchase of the Osceola Science campus if the contract is sound.

D2. 21st Century Community Learning Centers grant application engagement

- OSCS is seeking the services of a grant writing company to assist with completing the grant application for the 21st Century Community Learning Centers grant. After reviewing one proposal, the board decided to wait for another quote before acting.

D3. Educational Excellence Committee Meeting

- Board discussed postponing the Educational Excellence Committee meeting that was scheduled for early April for at least one month to allow more time to evaluate distance learning standards and performance.

D4. School budget amendments

- Board agreed to review school budgets again at the next meeting. As of the current meeting, financials look healthy. However, it remains necessary to continue monitoring how distance learning is impacting budgets.

D5. Distance Learning and support staff payroll

- After discussion regarding payroll for staff not able to work remotely, it was decided to guarantee 50% of April payroll and then revisit the item in the near future after further guidance and clarification from appropriate sources. Item D5. Was moved to an Action Item. See Action Item 4.

Closure of the meeting

- Mr. Fortna moved the motion for closure of the meeting. Ms. Sharon seconded. **The meeting was adjourned at 7:56 PM.**

Mr. David Fortna

Mr. Ibrahim Sabuncu

Ms. Sharon Akdeniz

Ms. Juanhua He

Ms. Shannon Littrell