

**Discovery Education Services, Inc.**  
**GOVERNING BOARD MEETING**  
**MINUTES**  
**3580 N. US Highway 17-92, Lake Mary, FL 32746**  
**Thursday, May 21<sup>st</sup>, 2015**  
**6:03 PM**

**AGENDA**

- 1) Call to order
- 2) Approval of the Agenda Items
- 3) Approval of April 9, 2015 Meeting Minutes
- 4) Principals updates
- 5) Executive Director updates
- 6) Public remarks
- 7) Approval of Audit Engagement Agreement with King & Walker, CPA
- 8) Approval of PLTW Agreement
- 9) Approval of offering FRS to Seminole Science Charter School Employees
- 10) Approval of SCPS' fingerprinting and drug test reimbursement to Orlando Science Employees and Board Members
- 11) Approval of Seminole Science \$250 K Line of Credit from Reunion Bank of Florida
- 12) Approval of contract with EPI for school supply
- 13) Approval of "Expenditure Approval Memo"
- 14) Board Meeting Dates  
July 30, 2015 at Seminole Science
- 15) Closure of the meeting

***Issues/Items motioned and voted on by Governing Board Members:***

1. The Board meeting was called to order at 6:03 PM.
2. **Approval of the agenda items** – Mr. Laman moved to approve the May 21<sup>st</sup>, 2015 agenda items. Mr. Sabuncu seconded it. **The board unanimously approved the agenda.**
3. **Approval of April 9<sup>th</sup>, 2015 meeting minutes** – Mr. Sabuncu moved to approve the April 9<sup>th</sup>, 2015 meeting minutes. Mr. Laman seconded it. **The motion was approved unanimously.**
4. **Principal's updates** – Updates were given by Executive Director.
5. **Executive Director Updates** - Dr. Akin updated the board members about Survey 3 enrollment numbers including Seminole Science. Dr. Akin also updated the board about testing calendar, hiring of Seminole Science Staff, career fair attendances and CSB grant.
6. **Public Remarks** - No one interested in making any remarks.
7. **Approval of Audit Engagement Agreement with King & Walker, CPA** – Dr. Akin reminded to the board that King & Walker, CPA has been auditing the school since the schools' first year. Dr. Budak moved the item. Mr. Laman Seconded. **The motion was approved unanimously.**

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- 8. Approval of PLTW Agreement** – Mr. Laman moved the item. Dr. Budak Seconded. **The motion was approved unanimously.**
- 9. Approval of offering FRS to Seminole Science Charter School Employees** – Dr. Akin explained that OSS and OSES have been offering FRS to their staff and it is important to extend FRS benefits to Seminole Science to be uniform at all of the campuses. Mr. Sabuncu moved the item for approval. Mr. Songur seconded it. **The motion was approved unanimously.**
- 10. Approval of SCPS fingerprinting and drug test reimbursements to Orlando Science Employees and Board Members** – Dr. Akin shared with the board that OSS, OSES staff members and the governing board members that have already fingerprinted in Orange County, and will be coming to the Seminole Science campus need to be re-fingerprinted at the Seminole County. He recommended to the board to approve reimbursement costs of Seminole County fingerprinting and drug test fees. Mr. Sabuncu moved the item for approval. Mr. Laman seconded it. **The motion was approved unanimously.**
- 11. Approval of Seminole Science \$250 K Line of Credit from Reunion Bank of Florida** – Dr. Akin told that the school would need this line of credit to be able to purchase furniture, fixture and equipment if the funds of CSP grant do not become available in a timely manner. The line of credit is also going to help the school's cash flow since CSP grant require full payment of invoices in advance of being reimbursed with the available CSP funds. Mr. Laman moved the item for approval. Mr. Sabuncu seconded the item. **The motion was approved unanimously.**
- 12. Approval of contract with EPI for school supply** – The board briefed that EPI is a school supply company and Seminole County School Board has been working with EPI. There is no cost to the school and parents can purchase their children's supply list online to be shipped to the school. Mr. Laman moved the item for approval. Mr. Sabuncu seconded it. **The motion was approved unanimously.**
- 13. Approval of "Expenditure Approval Memo** – Dr. Akin went over the memo for the purchase approval limits of Business Managers, Principals and Executive Director. Mr. Sabuncu moved the item. Mr. Songur seconded the item. **The motion was approved unanimously.**
- 14. Board Meeting Dates** – July 30, at Seminole Science, 5:30 PM was set for the next meeting.
- 15. Closure of the Meeting** – The meeting was adjourned at 6:41 PM

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**Board Members**

**Dr. Sirin Budak**

**Mr. Haluk Laman**

**Mr. Ersan Songur**

**Mr. Orhan Karahan**

**Mr. Ibrahim Sabuncu**