

**DISCOVERY EDUCATION SERVICES INC.,
GOVERNING BOARD MEETING**

Thursday, March 31, 2016
6:00 PM
at Seminole Science Charter School

Schools:

Orlando Science Middle/High School
Orlando Science Elementary School
Seminole Science Charter School

AGENDA

1. Call to order
2. Approval of the agenda items
3. Approval of November 19th, 2015 meeting minutes
4. Executive Director report
5. Public remarks
6. Approval of opening Corporate Business Credit Card Accounts from Chase Bank
7. Approval of opening a business checking account for Osceola Science Charter School
8. Approval of Line of Credit renewal with Seacoast Bank.
9. Approval of Osceola Science Charter School Initial CSP Implementation I Budget
10. Approval of Discovery Education Services Inc., 990 Tax Return as of 6/30/2015
11. Approval of SCS Lobby Improvement
12. Approval of Out of Field teachers
13. Approval of release of easement between Discovery Education Services Inc., and Princeton Properties at
LLC.
14. Approval of Risse Brothers School Uniform Company Contract with OSS and OSES
15. Approval of staffing list
16. Approval of for Osceola Science Charter School's Building Lease LOI terms

17. Approval of Discovery Education Services Inc., Media, Document Retention, and Tuition Reimbursement Policies
18. Approval of LOI terms for Metwest Property
19. Review of current financials
20. Board meeting dates
 - i. May 19th, 2016 at Orlando science Middle/High
21. Closure of the meeting

Issues/Items motioned and voted on by Governing Board Members:

1. The board meeting was called to the order at 6:15 PM.
 2. **Approval of the agenda items** - Mr. Laman moved to approve March 31st, 2016 agenda items. Ms. Akdeniz seconded the motion. **The board approved the agenda unanimously.**
 3. **Approval of November 19th, 2015 meeting minutes** - Mr. Sabuncu moved the motion and Mr. Laman seconded. **The board approved the motion unanimously.**
 4. **Executive Director report**
 - Dr. Akin shared the school grades with the board members for 2015-2016 academic year.
 - Both OSS and OSES received “A” school grades. OSES has been recognized as a “High Performing Charter School” officially by Florida Department of Education. Therefore the district admin fee will be reduced from 5% to 2% for 2016-17. This will increase the school’s FEFP income approximately an additional \$60K.
 - Federal Grants (CSP Start up and Implementation)

The new campus for Osceola Science Charter School was awarded a grant in the amount of \$525K. SSCS applied for additional large school funding and became eligible to receive additional \$160K. The total grant funds also reached \$525K for Seminole Science.
 - Dr. Akin also informed the board members about the FTE student counts of each campus as of February. OSS: 555, OSES: 489, SSCS: 373, Total: 1417 students.
 - Dr. Akin also explained the plan to open Osceola Science Charter School with around 270 students for upcoming school year.
 - Dr. Akin also informed board members about Academic Teams and Graduation Ceremonies.
- Science Olympiad:**
- Orlando Science Middle and High School Science Olympiad Team competed in the Central Florida Regional Science Olympiad. Middle School teams received 1st and 2nd places in the regional Olympiad

and high school team received 3rd place. Because of a conflict in the schedule which was caused by the SO organization, we ended up 3rd place in the State of Florida this year.

Orlando Science Elementary Science Olympiad Team also competed in North Florida Region.

OSES received 2nd place and SSCS received 3rd place in the competition.

Competition Math:

OSS received for the 2nd year in a row, the Central Florida Championship at the MathCount Competition. During the last 30 years, no school received this honor from Orange County Schools. State MathCounts Tournament will be held at Disney on April 1st. We wish good luck to our students.

SSCS will be hosting its 3rd Math League tournament.

We also kicked off an afterschool Competition Math program under the Mathosphere. Mathosphere will provide competition studies to all Central Florida students with a fee. During the Spring Break we hosted a test drive for the summer camp and about 50 students participated.

Graduation

5th, 8th and 12th grade graduation ceremonies have been planned. State Senator Darren Soto will be the keynote speaker at the 12th grade graduation ceremony. Also, Mayor Buddy Dyer will be sending a video message to the ceremony.

City of Lake Mary Mayor; David Meador will be coming to Seminole Science Charter School 5th grade graduation ceremony.

5. **Public remarks** – No one in the audience had a comment or question.
6. **Approval of opening Corporate Business Credit Card Accounts from Chase Bank** – Mr. Songur moved the item for approval of Corporate Business Credit Card accounts from Chase Bank and Mr. Laman seconded. **The board unanimously approved the item.**
7. **Approval of opening a business checking account for Osceola Science Charter School** – Mr. Songur moved the item for approval of business checking account from Chase Bank and Ms. Akdeniz seconded. **The board members approved the item unanimously.**
8. **Approval of Line of Credit renewal with Seacoast Bank** – Dr. Akin and the board members reviewed the renewal terms and conditions together. Mr. Sabuncu moved the item for approval of renewal of line of credit with Seacoast and Mr. Songur seconded. **The board members approved the item unanimously.**
9. **Approval of Osceola Science Charter School Initial CSP Implementation I Budget-** Mr. Laman moved the item for approval and Ms. Akdeniz seconded. **The board members approved the item unanimously.**
10. **Approval of Discovery Education Services Inc., 990 Tax Return as of 6/30/2015** – Dr. Akin explained to the board members per the new regulation and rules in reporting, the preparation of 990s was delayed and an extension was requested to IRS by the auditor for most of the Charter Schools this year. Mr. Sabuncu moved the item for approval of the board and Ms. Akdeniz seconded. **The item was approved by the board members unanimously.**

11. **Approval of SSCS Lobby Improvement** – Dr. Akin informed the board members about SSCS lobby Improvement project and the need for the improvement. The construction of this improvement will be done during the summer time when the school is closed for students. Mr. Laman moved the item for approval and Mr. Songur seconded. **The board members approved the item unanimously.**
12. **Approval of Out of Field teachers** – Dr. Akin explained the board even though teachers are certified, they are also required to be ESOL and ESE endorsed and this may take some time for teachers. 2 of our teachers are currently already working on it. Ms. Akdeniz moved the item to be approved and Mr. Songur seconded. **The board members approved the item unanimously.**
13. **Approval of release of easement between Discovery Education Services Inc. and Princeton Properties at LLC.** - Dr. Akin informed the board why the release of easement is necessary for Lynx Campus and board members agreed on the release. Mr. Songur moved the item for approval and Mr. Sabuncu seconded. **The board members approved the item unanimously.**
14. **Approval of Risse Brothers School Uniform Company Contract with OSS and OSES** – Dr. Akin informed the board members that SSCS has been working with this uniform company and very happy with the services provided to the parents. Since OSS and OSES are having some difficulties with their current uniform company, OSS and OSES also wanted to work with Risse Brothers for the upcoming school year. Mr. Songur moved the item for approval and Ms. Akdeniz seconded. **The board members approved the item unanimously.**
15. **Approval of staffing list** – Dr. Akin explained to the board members the transition of the employees because of the different situations such as medical issues, relocating and any other personal reasons and presented the board members new hires list for replacements or for the positions expected to be accommodated already. Mr. Songur moved the item for approval and Mr. Sabuncu seconded. **The board members approved the item unanimously.**
16. **Approval of for Osceola Science Charter School’s Building Lease LOI terms** – Dr. Akin shared the details about LOI terms for Osceola Science Charter School’s building with the board members. The school will be co-located with Avant Garde Academy. Mr. Sabuncu moved the item for approval and Mr. Laman seconded. **The board members approved the item unanimously.**
17. **Approval of Discovery Education Services Inc., Media and Document Retention Policies** – Dr. Akin presented the Media and Document Retention policies for their review and approval and explained to them the need of those policies at the school campuses. Mr. Songur moved the item for approval and Mr. Laman seconded. **The board members approved the item unanimously.**
18. **Approval of LOI terms for Metvest Property** – Dr. Akin explained the intent to purchase the property for further expansion, and informed the board about negotiations. Mr. Songur moved the item for approval and Mr. Laman seconded. **The board members approved the item unanimously.**
19. **Review of current financials** – Dr. Akin and the board members reviewed the interim financials of all the schools as of February 29th and the board agreed on the financial for all the campuses are in good shape and expected to finish the school year with significant surplus.
20. **Board meeting dates** – Dr. Akin presented suggested date and place for the next board meeting.

- i. May 19th, 2016 at Orlando Science Middle/High School Campus at 6:00 PM.
Mr. Laman moved the item for approval and Mr. Songur seconded. **The item was approved unanimously.**

21. Closure of the meeting – Ms. Akdeniz moved the closure of the meeting and Mr. Laman seconded. **The Board unanimously approved the motion.** The meeting was adjourned at 7:10 PM.

Board Members

Dr. Sirin Budak

Mr. Ibrahim Sabuncu

Mr. Haluk Laman

Ms. Sharon Akdeniz

Mr. Ersan Songur