

**DISCOVERY EDUCATION SERVICES INC.,
GOVERNING BOARD MEETING**

Friday, August 19, 2016

6:00 PM

at Orlando Science Middle/High Charter School

Schools:

Orlando Science Middle/High School

Orlando Science Elementary School

Seminole Science Charter School

Osceola Science Charter School

AGENDA

1. Call to order
2. Approval of the agenda items
3. Approval of June 3rd, 2016 meeting minutes
4. Executive Director report
5. Public remarks
6. Approval of out-of-field teachers of OSS, OSES and SSCS
7. Approval of best and brightest teachers program
8. Approval of contract renewal of student connect information system and testing for all the schools
9. Approval of contract renewals of media and community outreach
10. Approval of employee and student handbooks
11. Approval of establishing LLC(s) for properties, operations and assign the Executive Director as the manager
12. Approval of Operating Agreement between LLC(s) and Discovery Education Services Inc.
13. Approval of corporate credit card application for OSCS from Chase Bank
14. Approval of opening new bank accounts for new LLC(s) from Chase Bank and lenders

15. Approval of OSCS' CSP Policies and Implementation 1 budget
16. Approval of hiring OSCS' Principal and the contract
17. Approval of getting loan from the line of credit for OSCS up to \$200,000
18. Approval to authorize the Executive Director to sign school related all existing insurance renewal policies and new policies
19. Approval of staffing and contract recommendations for OSS, OSES, SCS and OCS
20. Approve to authorize Executive Director to sign loan commitment, loan and closing documents for the properties
21. Approve to authorize Executive Directors to sign lowest or reasonable architectural, engineering and general contractor contracts for the expansion and addition of campuses
22. Approval of Orlando Science building lease 3rd amendment
23. Approval of lease agreement between the 2601 Technology, LLC and OSS -OSES
24. Approval of 2016-17 Projected Budgets of OSS, OSES, SCS and OCS
25. Approval of Loan Agreements of the LLC to purchase 2601 Tech Properties
26. Approval of Board structure and member recommendations
27. Review of current financials
28. Board meeting dates
 - i. August 19th, 2016 at Orlando Science
 - ii. October 6th, 2016 at Osceola Science
 - iii. December 8th, 2016 at Seminole Science
 - iv. February 9th, 2017 at Orlando Science
 - v. April 13th, 2017 at Osceola Science
 - vi. June 1st, 2017 at Seminole Science
29. Closure of the meeting

Consent Agenda Items: 6 through 14

Issues/Items motioned and voted on by Governing Board Members:

1. The meeting was called to order at 6:02 PM.
2. **Approval of the agenda items**
 - Mr. Sabuncu moved to approve agenda items as presented, and then Ms. Sharon seconded the motion. **The board approved the agenda items unanimously.**
3. **Approval of June 3rd, 2016 meeting minutes-**
 - Ms. Sharon moved to approve June 3rd, 2016 meeting minutes and then Ms. Songur seconded the motion. **The board members approved the agenda items unanimously.**
4. **Executive Director report**
 - Dr. Akin talked about 2016-2017 academic year for all campuses and informed the board members about current enrollments of OSS, OSES, SSCS and newest campus in Osceola County; Osceola Science Charter School expected to be opened in August 2016.
 - The board members were informed that all campuses reached their targeted enrollment numbers and have a waiting list.
 - He also mentioned that all the currently operating schools (OSS, OSES, SSCS) are expecting an “A” School Grade from FSA tests of 2015-2016 school year.
5. **Public remarks** - No one in the audience had a comment or question.
 - **Consent Agenda Items: 6 through 14** – The board members voted the agenda items 6 through 14 together. Mr. Sabuncu moved the items 6-14 to be approved and then Ms. Sharon seconded. **The board members approved the items unanimously.**
6. *Approval of out-of-field teachers of OSS, OSES and SSCS*
7. *Approval of best and brightest teachers program*
8. *Approval of contract renewal of student connect information system and testing for all the schools*
9. *Approval of contract renewals for media relations and community outreach*
10. *Approval of employee and student handbooks*
11. *Approval of establishing LLC(s) for properties, operations and assign the Executive Director as the manager*
12. *Approval of Operating Agreement between LLC(s) and Discovery Education Services Inc.*
13. *Approval of corporate credit card application for OSCS from Chase Bank for OSCS*
14. *Approval of opening new bank accounts for new LLC(s) from Chase Bank and lenders*
15. **Approval of OSCS’ CSP Policies and Implementation 1 budget**
 - Mr. Songur moved the motion and Ms. Sharon seconded. **The board approved the motion unanimously.**
16. **Approval of hiring OSCS’ Principal and the contract**
 - Mr. Songur moved the motion and Mr. Sabuncu seconded. **The board approved the motion unanimously.**
17. **Approval of getting loan from the line of credit for OSCS up to \$200,000**

- Ms. Sharon moved the motion and Mr. Songur seconded. **The board approved the motion unanimously.**
- 18. Approval to authorize the Executive Director to sign school related all existing insurance renewal policies and new policies**
 - Mr. Songur moved the motion and Ms. Sharon seconded. **The board approved the motion unanimously.**
- 19. Approval of staffing and contract recommendations for OSS, OSES, SSCS and OSCS**
 - Mr. Sabuncu moved the motion and Ms. Songur seconded. **The board approved the motion unanimously.**
- 20. Approve to authorize Executive Director to sign loan commitment, loan and closing documents for the properties**
 - Ms. Sharon moved the motion and Mr. Sabuncu seconded. **The board approved the motion unanimously.**
- 21. Approve to authorize Executive Directors to sign lowest or reasonable architectural, engineering and general contractor contracts for the expansion and addition of campuses**
 - Mr. Songur moved the motion and Mr. Sabuncu seconded. **The board approved the motion unanimously.**
- 22. Approval of Orlando Science building lease 3rd amendment**
 - Mr. Songur moved the motion to approve the motion and then Ms. Sharon seconded. **The board approved the motion unanimously.**
- 23. Approval of lease agreement between the 2601 Technology, LLC and OSS -OSES**
 - Ms. Sharon moved the motion and Mr. Sabuncu seconded. **The board approved the motion unanimously.**
- 24. Approval of 2016-17 Projected Budgets of OSS, OSES, SSCS and OSCS**
 - Mr. Sabuncu moved the motion and Ms. Songur seconded. **The board approved the motion unanimously.**
- 25. Approval of Loan Agreements of the LLC to purchase 2601 Tech Properties**
 - Mr. Sabuncu moved the motion and Ms. Sharon seconded. **The board approved the motion unanimously.**
- 26. Approval of Board structure and member recommendations**
 - The board members approved the new board structure and two new member; Mr. Fortna and Ms. He to join the board. Mr. Laman and Mr. Songur resignations were presented due to their personal reasons. Those recommendations voted by the board members and Mr. Sabuncu moved the motion to be approved. Ms. Sharon seconded. **The board members approved the motion unanimously.**
- 27. Review of current financials**
 - Ms. Sharon moved the motion and Mr. Sabuncu seconded. **The board approved the motion unanimously.**

28. Board meeting dates

- The board members voted the board meeting dates schedule.
Ms. Sharon moved the motion and Mr. Sabuncu seconded. **The board approved the motion unanimously.**

- i. August 19th, 2016 at Orlando Science
- ii. October 6th, 2016 at Osceola Science
- iii. December 8th, 2016 at Seminole Science
- iv. February 9th, 2017 at Orlando Science
- v. April 13th, 2017 at Osceola Science
- vi. June 1st, 2017 at Seminole Science

29. Closure of the meeting

- Mr. Sabuncu moved the closure of the meeting and Ms. Sharon seconded. **The Board approved the motion unanimously.** The meeting was adjourned at 6:52PM.

Board Members

Dr. Sirin Budak

Mr. Ibrahim Sabuncu

Ms. Sharon Akdeniz

Mr. Ersan Songur