

**DISCOVERY EDUCATION SERVICES INC.,
GOVERNING BOARD MEETING**

Tuesday, October 17, 2017
6:00 PM
at Orlando Science Middle/High Charter School

Schools:

Orlando Science Middle/High School
Orlando Science Elementary School
Seminole Science Charter School
Osceola Science Charter School

AGENDA

1. Call to order
2. Approval of the agenda items
3. Approval of September 27, 2017 meeting minutes
4. Public remarks
5. Welcome to new board member Ms. Shannon Littrell and request approval of board structure
6. Presentation of the school attorney
7. Request Approval of Out of Field Teachers & Letters
8. Request Approval of 403(B) retirement plans
9. Request Approval of Health Insurance Renewal Plan

DISCUSSION ITEMS

10. Survey 2 FTE Counts
11. Summary of 2016-17 Parents & Community Outreach Report
12. Presentation of campus development and auditing firm
13. FCPCS Summit for District and Charter School Collaboration
14. Upcoming Florida Charter Schools Conference – November 1-3, 2017
15. Osceola Science site visit as a CSP grant recipient
16. Update of Osceola Science CSP Grant
17. School Recognition Funds
18. Review of Financial Reports
19. Closure of the meeting

Items/Issues motioned, discussed and voted by Governing Board Members:

1. Ms. Sharon called the meeting to the order at 6:03 PM.
2. **Approval of the agenda items**
 - Ms. Sharon moved the motion for approval of agenda items. Mr. Sabuncu seconded. **The motion was approved unanimously.**
3. **Approval of September 27, 2017 meeting minutes**
 - Mr. Sabuncu moved the motion for approval of September 27, 2017 meeting minutes as presented. Mr. Fortna seconded. **The motion was approved unanimously.**
4. **Public remarks**
 - No one in the audience made a comment.
5. **Welcome to new board member Ms. Shannon Littrell and request approval of board structure**
 - New board member Ms. Shannon Littrell was welcomed by the board members and Dr. Akin. Ms. Littrell said she is honored to be part of the governing board.
 - Due to the resignation of board president Dr. Budak at the last board meeting, the board president position became vacant. To fill in the president position, Ms. Sharon made a motion to nominate Mr. Fortna as the board president, Ms. Littrell seconded. **The motion was approved unanimously.**
6. **Presentation of the school attorney**
 - The school attorney presented his report to the board members regarding the allegations of an employee.
7. **Request Approval of Out of Field teachers & letters**
 - The revised out-of-field teachers' lists and letters were reviewed by the board members. Ms. Sharon moved the motion for approval of the lists and letters, Mr. Fortna seconded. **The motion was approved unanimously.**
8. **Request Approval of 403(B) retirement plans**
 - Ms. Sharon moved the motion for approval of 403(B) retirement plans. Ms. Littrell seconded. **The motion was approved unanimously.**
9. **Request Approval of health insurance renewal plans**
 - Dr. Akin and Mr. Cevik informed the board about the renewal rates. Mr. Cevik explained how competitive our rates are comparing the other businesses and schools and how we are negotiating for the best rates for many years during the renewals.

Ms. Sharon moved the motion for approval of health insurance renewal plans. Mr. Fortna seconded. **The motion was approved unanimously.**

DISCUSSION ITEMS

- The below items were discussed, and information for each item given to the board members by Dr. Akin. Some of those items will be brought to the board as action items in the future board meetings.

10. Survey 2 FTE Counts in October have been discussed for all campuses.
11. Summary of 2016-17 Parents & Community Outreach Report was presented.
12. Representatives of campus development and auditing firm have been invited to the next board meeting.
13. Dr. Akin was a panelist at FCPCS Summit for District and Charter School Collaboration. Critical teacher shortages especially in STEM fields have been discussed.
14. Upcoming Florida Charter Schools Conference – November 1-3, 2017.
Mr. Fortna confirmed that he will be attending the upcoming CSP workshop in Florida Charter School Conference on November 1, 2017 which is a required session of Osceola Science Charter School.
15. The board was informed that CSP office is visiting Osceola Science Charter School in the New Year.
16. Updates of Osceola Science CSP Grant have been reviewed.
17. Possible usage plans of School Recognition Funds have been discussed.
18. Financial Reports were reviewed.

19. Closure of the meeting

- Ms. Sharon moved the motion for closure of the meeting. Mr. Sabuncu seconded. The meeting was adjourned at 7:25PM.

Mr. David Fortna

Mr. Ibrahim Sabuncu

Ms. Sharon Akdeniz

Ms. Juan He

Ms. Shannon Littrell