

DISCOVERY EDUCATION SERVICES INC.,
GOVERNING BOARD MEETING

Friday, June 16, 2017
6:00 PM
at Osceola Science Charter School

Schools:

Orlando Science Middle/High School
Orlando Science Elementary School
Seminole Science Charter School
Osceola Science Charter School

AGENDA

1. Call to order
2. Approval of the agenda items
3. Approval of May 26, 2017 meeting minutes
4. Principals report
5. Executive Director report
6. Public remarks
7. Request Approval of Orlando Science's furniture, fixture and equipment budget
8. Request Approval of Kimley Horn civil engineering engagement proposal for OSS playfield
9. Request Approval of Seminole Science Title II budget
10. Request Approval of Engagement with The Arnold Law Firm
11. Request Approval of adoption of school districts' calendar
12. Request Approval of the contract address amendment for Orlando Middle /High School
13. Request Board Committee meeting dates

Educational Excellence Committee 7/25/2017 at 9:0 am in OSS

Finance Committee Meeting 7/25/2017 at 1:00 pm in OSS

Budget Development Workshop

Information

14. Board member representative from Seminole Science Charter School
15. Renewal of United Legacy Bank line of credit/demand note
16. Offering 403(b) retirement system
17. Campus updates
18. Closure of the meeting

Issues/Items motioned and voted on by Governing Board Members:

AGENDA

- 1) Ms. Sharon called the meeting to the order at 6:10 PM.
- 2) **Approval of the agenda items**
 - Ms. Sharon moved the motion for approval of agenda items as presented. Mr. Fortna seconded. **The motion was approved unanimously.**
- 3) **Approval of May 26, 2017 meeting minutes**
 - Ms. Sharon moved the motion for approval of May 26, 2017 meeting minutes as presented. Ms. He seconded. **The motion was approved unanimously.**
- 4) **Principals Report**

Osceola Science Charter School Principal Mr. Cetin presented his report to the board members. He mentioned from the below items in his report:

- *OSCS tied the highest reading score with another school in Osceola County in its first year*
- *FSA Results*
Reading/L. Arts 74%
Math 67%
- *Enrollment data as of today for 2017-2018 as follow:*
KG:36, 1st Grade: 83, 2nd Grade: 39, 3rd Grade: 59, 4th Grade: 59. Total: 276
- *OSCS will add two more homerooms for next school year*
- *Building maintenance*
Painting
Waxing
- *Summer School for 3rd graders will be hosted*
- *Summer Enrichment Program- 150 students are invited*
- *Pre-planning for 2017-2018 starts on Tuesday August 1st*
- *Orientation day for 2017-2018 is on Saturday, August 5th*

5) Executive Director report

- Dr. Akin reported on over all campus updates. Especially updates on development of Orlando Science High School and Osceola Science K-8 campuses.

6) Public remarks

- No one in the audience had a comment or question

7) Request Approval of Orlando Science's furniture, fixture and equipment budget

- Ms. Sharon moved the motion for approval of Orlando Science Schools furniture, fixture and equipment budget. Mr. Fortna seconded.
The motion was approved unanimously.

8) Request Approval of Kimley-Horn civil engineering engagement proposal for OSS playfield

- Ms. Sharon moved the motion for approval of Kimley-Horn civil engineering engagement proposal for OSS playfield. Mr. Fortna seconded.
The motion was approved unanimously.

9) Request Approval of Seminole Science Title II budget

- Ms. Sharon moved the motion for approval of Seminole Science Title II Budget for 2017-18 school year. Ms. He seconded. **The motion was approved unanimously.**

10) Request Approval of Engagement with The Arnold Law Firm

Ms. Sharon moved the motion for approval of Engagement with The Arnold Law Firm. Mr. Fortna seconded. **The motion was approved unanimously.**

11) Request Approval of adoption of school districts' calendar

- Ms. Sharon moved the motion for approval to adopt school districts' calendars to our schools (OSS, OSES, SSCS, OSCS). Mr. Fortna seconded the motion.
The motion was approved unanimously.

12) Request Approval of the contract address amendment for Orlando Middle /High School.

- Addresses; 2601 Technology Drive, Orlando, FL 32804 and 2600 Technology Drive, Orlando, FL 32804 have been approved by the board as additional locations to be occupied by Orlando Science Middle/High and Orlando Science Elementary Schools.

13) Request Board Committee meeting dates

- Ms. Sharon moved the motion for Board Committee meeting dates. Ms. He seconded. **The motion was approved unanimously.**
Meeting dates tentatively approved as below.

- Educational Excellence Committee 7/25/2017 at 9:00 am in OSS
- Finance Committee Meeting 7/25/2017 at 1:00 pm in OSS
- Budget Development Workshop- TBD

Discussion Items

14) Board member representative from Seminole Science Charter School

- Board members were informed that Shannon Littrell who is a parent from Seminole Science Charter School is a board member candidate to join Discovery Education Services, Inc Board. Her participation with the board will be voted by next board meeting.

15) Renewal of United Legacy Bank line of credit/demand note

- Board members reviewed the line of credit /demand note renewal.

16) Offering 403(b) retirement system

- Board members were informed about offering 403 (b) retirement plans to our schools. Final plans will be presented in the next board meetings.

17) Campus updates

- Dr. Akin informed board members about the future campus expansion plans of the schools.

18) Closure of the meeting

- Ms. Sharon moved the motion for closure of the meeting and Mr. Fortna seconded the motion. The meeting was adjourned at 6:50PM.